



## Political Campaign Internships



## Positions Open – Earn Credits – Apply Now

Dr. Paul Chabot, an executive leadership doctoral graduate from the George Washington University announces campaign internships. Paul, a staunch Conservative, an Iraq War Special Operations Intelligence Officer, and former White House Presidential Management Fellow, is seeking highly energetic and dedicated students to serve as Campaign Interns in the Inland Empire.

Internships are designed to give students substantial exposure to practical, campaign-style politics on a local and state level. Internships are unpaid, volunteer positions intended to provide students with true on-the-job experience while earning college credits. (“Virtual Internships” available for out-of-area/and out-of-state students).

### Internships are available in the following divisions:

1. Online Communications
2. Direct Marketing
3. Press Communications
4. Candidate Fundraising
5. Research

*(Read below for more information about these divisions)*

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www.paulchabot.com

Paid for by Paul Chabot for State Assembly FPPC # 1321324

**Apply by email:**

Send the following items to Campaign Manager Adam Sands at: [adam@paulchabot.com](mailto:adam@paulchabot.com)

1. cover letter describing your interest interning on a campaign
2. resume
3. two professional references (name, title, phone, and email)

**Qualifications:**

Interns must be able to work independently as well as respond to direction. Most importantly, interns must finish assigned work quickly, thoroughly, and accurately. Other qualifications include:

- ✓ Commitment to the goals of the campaign
- ✓ Good analytical and communications skills

**What does an internship give you?**

- ✓ Will assist the intern in obtaining academic credit.
- ✓ Interns will have exposure to important and well-connected people in the Republican Party. Interns will probably meet Members of California Legislature and many of the staff members.
- ✓ You will also be able to get a hands-on, insider view of some of the strategies, policies, and procedures followed in campaigns.

**Intern Positions:**

**Online Communications**

The Online Communications Department is tasked with helping the campaign compete in the Information Age through the development of online capabilities that will expand political and financial resources, impact, and effectiveness.

Specific offerings will include the creation of new websites/social media, including many interactive opportunities for members, donors and voters to get involved with the campaign. The department also produces, grassroots actions, informational online newsletters and a running blog, which interns may be asked to contribute to.

Duties: The Online Department is seeking hard-working, motivated students who are interested in: Politics, New Media, Online Marketing, Communications, Journalism, and Graphic Design. Our interns play a vital role in the brainstorming, design, development and implementation of a host of different projects. You may design, research, market or write while interning in this department.



**Direct Marketing**

The Direct Marketing and Membership Department is responsible for the campaign's grassroots precinct walks, telemarketing, and email appeals. Direct Marketing department will focus on continuing to expand the campaign's voter recognition throughout the district.

### **Press Communications**

The communications department engages in a variety of message activities to help elect Paul Chabot. The primary goal of the communications department is communicating a strong and effective message in the local press.

Duties: The Communications Intern would assist the Press Secretary in maintaining district specific lists of media outlets, sending out press releases through fax and e-mail, and monitoring media coverage using an online media monitoring service. The Intern would also provide daily Administrative support for the Communications Director and the department as a whole.

### **Fundraising**

The Finance Department raises the funds that are essential to maintaining and expanding the Paul Chabot for Assembly Campaign. The resources raised by this department help Paul Chabot win the seat.

This department also plans and executes high-dollar fundraising events throughout the country and works with the campaign's local fundraising director.

Duties: Examples of daily tasks include keeping track of candidate finances, processing donations, preparing mailings, and updating contact information for various groups. Interns will also attend and staff local fundraising events.

### **Research**

The research department provides both committee staff and congressional candidates with a variety of information ranging from issue briefs to public record research. The department specializes in framing platforms based on local concerns. We work on candidate debate preparation, policy and position papers, and building a case to take to voters based on well-documented facts.

Duties: Research is an ongoing, rigorous process that requires hard work and attention to detail, but most of all enthusiasm for politics and public policy. Interns can expect to help the Research Department compile databases, help track events, issues and policy both locally and in Sacramento, and other tasks as needed.

All applicants will be considered without regard to race, color, national origin, religion, sexual orientation, sex (including marital or parental status), disability, age, or any other basis prohibited by law.